



INDEPENDENT WEB DEVELOPER

ACCESS, in association with the ACCA and BCCA, is seeking a skilled independent web developer looking to grow their business designing/developing professional websites for our growing membership. The ideal candidate would be a talented designer with extensive WordPress experience who can work alongside a team and independently in the creation, maintenance, and updates of websites for our co-operatives and our members across a variety of industries. Proficiency in JavaScript, HTML, CSS, PHP, and other web services and program applications are essential to succeeding in this role.

About ACCESS

The Allied Community and Cooperative Shared Services (ACCESS) is a nonprofit co-operative shared service model specifically formed to provide administrative back-office collaboration for civil society organizations across Alberta and British Columbia. ACCESS provides co-aligned shared staff understanding of civil society organizations' unique needs. It is an innovative, collaborative solution that fills service gaps and increases efficiencies, allowing nonprofits and cooperatives to focus on what they do best.

About ACCA/BCCA

Our vision is to establish ACCA/BCCA as the knowledge and resource centre for co-ops in BC and Alberta. Endeavour to make BC and Alberta the most coop-friendly jurisdiction in the world. We advance a vision of a caring, creative and humane society and a fair and innovative social economy through our work. We build a strong co-op sector and provide education, advocacy, and development services to support our ACCA and BCCA members and raise community awareness of co-operatives.

Scope of the Agreement

The successful candidate will work with the ACCESS team to develop the Allied Community and Cooperative Shared Services website. Following the launch of the shared services website, under the direction of the Director of Communications and Member Services, the web developer will work to rebuild the ACCA and BCCA websites.

Additionally, the selected web developer will work with the ACCESS team on future website development projects for our members secured through the shared services platform.




Objectives

- Create well-designed sites using best practices for website development including mobile and responsive site design
- Maintain workflows with the team to provide visibility and to ensure workload balance for consistent designs
- Develop testing schedules to ensure content is accessible across all browsers
- Maintain updated knowledge of industry trends and technology

Daily/Monthly Responsibilities

- Meet regularly with the team to understand and refine business and functional requirements and determine project scopes and specifications
- Ensure software stability testing to identify bugs and ensure website operations run successfully
- Working quickly and carefully to complete small edits request by customers
- Suggest new solutions to improve existing websites
- Create reusable templates, wireframes for web pages and email templates, manage maintenance, updates, expansions, and scaling of each design
- Perform regular file backups to local directories for recovery

Qualifications and Competencies

- Education in Web development or related field, or relevant experience.
 - Solid knowledge and experience in programming applications.
 - Experience planning and developing websites across multiple industries and organizations
 - Working knowledge of web applications, programming languages, and web services, such as APIs, CSS, CSS3, cross-browser compatibility, HTML, HTML5, JavaScript, JQuery, PHP, security principles, REST, SOAP, and web user interface design (UI)
 - Proficiency with content management systems, mainly WordPress
 - Working experience in Windows and Linux environments
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Assets

- SEO Powerhouse
- Dedication to innovative designs and collaborative problem solving
- Ability to thrive in a fast-paced environment
- Solid ability in both written and verbal communication
- Able to develop ideas and processes and clearly express them
- High degree of independent judgment
- Able to solve complex problems
- Nonprofit or co-operative business model or experience

To Apply

***Please note – your application for this posting will only be accepted through our online platform at bccca.coop/opportunities. Please submit a cover letter along with your resume. We thank all applicants for their interest, however, only applicants selected will be contacted.

Deadline to apply - 5 p.m. PST, August 31, 2022.

